



### Process Server Commission Rates

Service and mileage fees for *most* service of process in Michigan is regulated by statute and is currently \$26.00 plus mileage per Defendant/Recipient for Summons and Complaints, Affidavit and Claims (small claims) and Subpoenas. Service and mileage fees are calculated when received for service from our clients, and are listed on the Civil Process Worksheet.

- Service fees are paid at 60% of service and mileage fees. (**Rush service fees are \$75.00, expedited service fees are \$45, and both are paid at 100% to Process Server when service is successful**).
- Incorrect Address: **\$10.00 plus mileage** if address provided by client is incorrect.
- Stand-by time to attempt service (when pre-authorized by Client) **\$25.00 per hour with a two-hour minimum**.
- Attempted Service fees are paid in graduated increments of: **\$8.00 for one logged in attempt, \$10.00 for two logged in attempts and \$12.00 for three logged in attempts** when service has been recalled by the client.
- **Occasionally special service fees may be negotiated with clients and will be passed on to our Process Servers.**