

SUBPOENA

Case No. _____

PROOF OF SERVICE

TO PROCESS SERVER: You must make and file your return with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

CERTIFICATE / AFFIDAVIT OF SERVICE / NON-SERVICE

OFFICER CERTIFICATE

I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notary not required)

OR

AFFIDAVIT OF PROCESS SERVER

Being first duly sworn, I state that I am a legally competent adult who is not a party or an officer of a corporate party, and that: (notary required)

I served a copy of the subpoena, together with _____ Attachment

- personally (including required fees, if any)
- by registered or certified mail (copy of return receipt attached) on:

Name(s)	Complete address(es) of service	Day, date, time

After diligent search and inquiry, I have been unable to find and serve the following person(s): _____

I have made the following efforts in attempting to serve process: _____

I have personally attempted to serve the subpoena and required fees, if any, together with _____ Attachment

_____ on _____ Name

at _____ and have been unable to complete service because the address was incorrect at the time of filing.

Service fee \$	Miles traveled	Mileage fee \$	Total fee \$
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Signature _____

Title _____

Subscribed and sworn to before me on _____, _____ County, Michigan.
Date

My commission expires: _____ Date Signature: _____ Deputy court clerk/Notary public

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of the subpoena and required fees, if any, together with _____ Attachment

_____ on _____ Day, date, time

Signature _____ on behalf of _____

AFFIDAVIT FOR JUDGMENT DEBTOR EXAMINATION

I request that the court issue a subpoena which orders the party named on this form to be examined under oath before a judge concerning the money or property of:
for the following reasons:

Under penalty of contempt of court, I declare that the above statements are true to the best of my information, knowledge, and belief.

_____ Date

_____ Signature